

## Galalent Limited – Data Privacy Notice for our Guests at Aberdovey Hillside Village

### Background

Galalent Limited trading as “Aberdovey Hillside Village” (AHV) (company registered number 019767701) (“we, our or us”) manage a group of houses and apartments to provide self-catering accommodation and associated services and facilities at Aberdovey Hillside Village, Aberdovey, Gwynedd LL35 0ND.

### The Data Controller

Under data protection legislation, which is currently the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679, we are the data controller in respect of the personal data and this notice sets out;

- Our address and how we may be contacted;
- The reason why we hold personal data in relation to you;
- The purpose of the processing and the legal basis for our use of the personal data;
- How long the information may be kept;
- With whom we may share your personal data;
- Your rights under the data protection legislation

We can be contacted by post Carnac Place, Cams Hall, Fareham, Hampshire, United Kingdom, PO16 8UY or by email to [info@hillsidevillage.co.uk](mailto:info@hillsidevillage.co.uk).

### Legal Basis for the Processing

We set out below the type of personal data about you that we process, why we need to process it and the legal basis for doing so:

The Purpose of the Processing	The Type of Personal Data	The Legal Basis
To answer an enquiry about a holiday by telephone or email, through our website or by letter	Your name, postal, address, telephone number and email address.	The processing is necessary to send you information about AHV. The processing is at your request for you to consider whether to making a booking
To make a holiday booking and to manage your booking	Your name, postal, address, telephone number, email address and card payment details.	The processing is necessary in order to make the booking, i.e. for the performance of the contract between you and us for the holiday.
To send you marketing material by post or by email	Your name, postal address and email address	We will only use your personal data for marketing purposes if we have your consent to do so. We do not take credit references

### Consent

If you have given us your consent to our sending you marketing material about AHV, you may withdraw your consent at any time by:

- email to [info@hillsidevillage.co.uk](mailto:info@hillsidevillage.co.uk)
- post to Galalent Limited Carnac Place, Cams Hall, Fareham, Hampshire, United Kingdom, PO16 8UY
- if we have sent the marketing material to you by email, by clicking “unsubscribe” at the bottom of the email.

### Source of Data

In addition to data supplied by you, we may receive your data from:

- SuperControl Limited of 4 Market Street, Castle Douglas DG7 1BE Scotland, which manages bookings on our behalf

## How Long Will Your Data Be Kept?

If you make an enquiry do not book a holiday with us during the course of the subsequent 12 months, we will delete your data unless we have your consent to send you information about Aberdovey Hillside Village.

If you book a holiday with us, we will retain your data for a period of 7 years after the completion of your holiday with us to ensure that we can deal with any issues that you might raise because it is in our legitimate interest to do so.

We will delete any personal data that we hold about you for marketing purposes:

- immediately if you withdraw your consent to its use for this purpose;
- if you have opted to received marketing material by electronic means, on the expiry of three years after the date of your consent unless it has been renewed; and
- if you have opted to received marketing material by post, on the expiry of five years after the date of your consent unless it has been renewed

## Sharing Your Personal Data

We may share your personal data with:

- Our accountants, solicitors and other professional advisers ;
- Hillside Park Limited the owner of land and property that includes Aberdovey Hillside Village (the property)
- A prospective purchaser of AHV or the company that owns it or any lender that requires security over AHV or the company that owns it;
- Any person, company or other agency with which we are obliged by law to share the personal data.

## Your Rights in Relation to Your Personal Data

You have the following rights in relation to the personal data we hold on you:

- a) the right to be informed about the data we hold on you and what we do with it;
- b) the right of access to the data we hold on you. More information on this can be found in our separate policy on Subject Access Requests;
- c) the right for any inaccuracies in the data we hold on you, however they come to light, to be corrected. This is also known as 'rectification';
- d) the right to have data deleted in certain circumstances. This is also known as 'erasure';
- e) the right to restrict the processing of the data;
- f) the right to transfer the data we hold on you to another party. This is also known as 'portability';
- g) the right to object to the inclusion of any information;
- h) the right to regulate any automated decision-making and profiling of personal data.

More information can be found on each of these rights in our separate Policy On Rights In Relation To Your Data Under GDPR. We also have a GDPR Subject Access Request Policy, if you wish to consider exercising any of these rights. The easiest way is by email to [info@hillsidevillage.co.uk](mailto:info@hillsidevillage.co.uk).

If you are dis-satisfied with the way in which we have dealt with your personal data, you have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues. The ICO can be contacted by telephone at 0303 123 1113 or by any of the other means set out on the ICO's website at <https://ico.org.uk/global/contact-us/>.

## When this Privacy Notice is Updated

Updates we make to our Privacy Notice will be posted on this page and, where appropriate, notified to you by e-mail or by post. Please check back frequently to see any updates.

Questions, comments and requests regarding this Privacy Notice or any subsequent update should be sent to [info@hillsidevillage.co.uk](mailto:info@hillsidevillage.co.uk)